

The Harlem Heights Community Charter School

Agenda

The School Board of The Harlem Heights Community Charter School met in regular session Monday, November 21, 2016 at 5:30 pm, with Board Members Don Korn, Susan Ryan, Lynne Bode and Nikki Ernst present. Member Kim Agypt was absent. Chair Don Korn presided.

Also present was: Vanessa Luna, Debra Mathinos and Kristin Vollmer

I. **Call to Order** – Mr. Korn called the meeting to order at 5:33 p.m.

II. **Roll Call** – Dr. Mathinos

Mrs. Agypt - absent

Ms. Bode - present

Mrs. Ernst - present

Ms. Ryan - present

Mr. Korn - present

III. **Public Comments** - None

IV. **Approval of Minutes**- Mr. Korn

- i. Recommend approval of the minutes from October 17, 2016 Regular Board Meeting. *(Attachment 1)*

Motion by Ms. Ryan, seconded by Mrs. Ernst to approve the minutes from the October 17, 2016 Regular Board Meeting. There being no discussion, vote was taken and the motion unanimously carried.

V. **Governance** - Mr. Korn

- i. Recommend approval of the appointment of the Vanessa Luna to serve as a member of the Governing Board of the Harlem Heights Community Charter School

Motion by Mrs. Ernst, seconded by Ms. Ryan to approve the appointment of Vanessa Luna to serve as a member of the Governing Board of The Harlem Heights Community Charter School. Board members noted that having a community member and parent join the Governing Board was a great addition. There being no further discussion, vote was taken and the motion unanimously carried.

VI. **Finance** – Ms. Ryan

Ms. Ryan presented the monthly dashboard to the Board. Mr. Korn requested that the Board be presented with monthly financials showing budgeted vs actual revenues/ expenditures, as well as year to date total revenues/expenditures. Dr. Mathinos indicated she would provide these at all future meetings.

VII. Director's Report - Dr. Mathinos

- i. First Marking Period Data – *Dr. Mathinos shared student and class growth information derived from DIBELS assessments at the end of the first marking period.*
- ii. School Security – *Dr. Mathinos shared information regarding The Land Company's actions thus far securing additional bids for installing security devices in the building.*
- iii. NSLP – *Dr. Mathinos informed the Board the pre-operational site visit had been tentatively scheduled.*

VIII. Principal's Report - Ms. Vollmer

Ms. Vollmer provided the Board with an overview of sessions she attended at the State Charter School Conference. She indicated that a very beneficial session was on the topic of using social media for marketing. Mr. Korn reported that he found the conference fascinating yet he was disappointed with the lack of clear direction provided to schools in response to new state legislation.

IX. Board Discussion – Mr. Korn

- i. Insurance (Attachments 2 & 3) – *Mr. Korn presented his questions and continuing concerns about the School's insurance in light of the review conducted by BBT. He asked Ms. Ryan to arrange a meeting with BBT to discuss their evaluation. The Board discussed the need to begin getting bids for insurance coverage given that some existing policies expire in March. Mr. Korn and Ms. Ryan indicated they would facilitate getting bids.*
- ii. Site visits - *Mr. Korn confirmed the visit on December 6th to Visible Men Academy. He also indicated a desire to visit Bok Academy based on information he received about that school at the Charter School Conference. Finally, Mr. Korn has still not been able to establish communication with the Immokalee Charter School and will put that visit on hold until after the first of the year.*

X. Adjournment

Motion by Ms. Ryan, seconded by Mr. Korn to adjourn the meeting of the School Board. There being no discussion, vote was taken, the motion unanimously carried and the meeting was adjourned at 6:47 p.m.

NEXT REGULAR BOARD MEETING IS SCHEDULED FOR December 20, 2016 AT 5:30 P.M.